**Late Shri Vishnu Waman Thakur Charitable Trust’s**

**VIVA Institute of Technology**

***At*. Shirgaon, Post. Virar, Tal. Vasai, Dist – Palghar – 401305.**

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**Documents Required for Examination Form**

**Examination Form for the Repeater/Fail/ATKT &**

**Those students who previously admitted but did not appeared for the examination.**

* For appearing, May/June/November/December Examination students supposed to fill & submit their exam forms in the college as per notice display by the examination department.
* During Exam Form submission students should check out the syllabus for the respective class i.e., (whether cbsgs/cbcs/old or revised) from their respective HOD’s.
* Examination Forms should be filled only in Black Pen.
* Bring all documents with two attested Xerox copies.
* The Examination fees will be accepted by Cash.

1. FE/SE & TE all previous PASS & FAIL mark sheet with two Xerox copies.
2. One Passport size photograph.

**Documents Required for Photocopy / Revaluation / Verification Form**

• The Photocopy / Revaluation/Verification fees will be accepted by Cash.

1. Each form fees ` 10/-
2. Revaluation fees ` 500/- per subject & Photocopy fees ` 100/- per subject.
3. For S.C./S.T./N.T. students fees ` 250/-(for Revaluation) & ` 50/- (for Photocopy)

(Provide Xerox copy of caste certificate compulsory)

1. Xerox copy of Question paper with the form is mandatory (compulsory).