Late Shri Vishnu Waman Thakur Charitable Trust’s

**VIVA INSTITUTE OF TECHNOLOGY,**

**AT. SHIRGAON, VIRAR (EAST), DIST. PALGHAR 401 303.**

**===============================================================================**

DATE :- / /

*Application of Grievance/s after Photo/Xerox copy/ies received.*

To,

The Principal,

VIVA Institute of Technology,

Shirgaon, Palghar, Virar (East),

Dist :- Palghar – 401 305.

Sir,

Kum./Smt./Shri. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seat No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ received Photo/Xerox Copy/ies of an assessed answer-book/s. Name of the examination \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (copy enclosed) in the subject of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ examination held on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

I have noticed following discrepancies, which may please be verified and corrected.

My nature of Grievance/s are as under.

1. There is mistake in total / grand total.

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1. There is unassessed part of question / sub question.

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1. Others (if any).
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yours faithfully.

Mobile No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of the student