

Late Shri Vishnu Waman Thakur Charitable Trust's  
**VIVA INSTITUTE OF TECHNOLOGY**  
 Shirgaon, Virar (E)

Date: 06/07/2017

**Academic Calendar**  
 Year 2017-18(July '17 to Dec '17)

EVENT	DATE
Professional Activity (Aptitude test, G.D. and P.I.)	4 <sup>th</sup> July 2017 - 8 <sup>th</sup> July 2017
Commencement of Term ( for SE/TE/BE)	10 <sup>th</sup> July 2017
( for FE/ME)	1 <sup>st</sup> Aug 2017
Visiting faculty for B.E. / M.E. students	Saturday / Sunday as per availability of faculty
Principal Meeting with all Head of Departments	Fortnightly ( Alternate Monday 3:00 pm tentative)
Departmental Meeting	1 <sup>st</sup> Saturday of every month
Quality Circle Program	1 <sup>st</sup> Saturday of every month
Defaulter list to be displayed & letter to parent	On 3 <sup>rd</sup> day of every month
Meeting with parents of defaulter students	Second week of every month
Development of Product, Project, Concept, Software, Ideas, etc.	Every Friday 3:30pm to 4:30pm
Parents Meeting	5 <sup>th</sup> Aug. 2017
Guest Lecture	As per availability of resource person.
Term Test 1 ( for SE/TE/BE)	21 <sup>st</sup> , 22 <sup>nd</sup> and 23 <sup>rd</sup> Aug 2017
Mid-term break	25 <sup>th</sup> Aug.– 29 <sup>th</sup> Aug. 2017
Feedback from students	Last week of August 2017
Techchase	31 <sup>st</sup> Aug. and 1 <sup>st</sup> September 2017
Technical Paper presentation by students in each department	1 <sup>st</sup> September 2017
1 day / 2 day workshop under professional body like IETE, IIIE, CSI, EESA, CESA	As per availability of experts
Term Test 1 ( for FE/ME)	13 <sup>th</sup> , 14 <sup>th</sup> and 15 <sup>th</sup> Sept. 2017
Term Test 2 ( for SE/TE/BE)	16 <sup>th</sup> , 17 <sup>th</sup> & 18 <sup>th</sup> Oct 2017
Declaration of result of Term Test (average of two tests) ( for SE/TE/BE)	24 <sup>th</sup> Oct 2017
Submission of Term Work	25 <sup>th</sup> & 26 <sup>th</sup> Oct 2017
Term End	26 <sup>th</sup> Oct 2017
Submission of Performance appraisal of faculty to the Principal	27 <sup>th</sup> Oct 2017
Practical & Oral Exam ( for SE/TE/BE)	29 <sup>th</sup> Oct 2017 to 11 <sup>th</sup> Nov 2017
Term Test 2 ( for FE/ME)	10 <sup>th</sup> , 13 <sup>th</sup> and 14 <sup>th</sup> Nov. 2017
Declaration of result of Term Test (average of two tests) ( for FE/ME)	16 <sup>th</sup> Nov 2017
Submission of Term Work ( for FE/ME)	16 <sup>th</sup> & 17 <sup>th</sup> Nov. 2017
Term End ( for FE/ME)	17 <sup>th</sup> Nov. 2017
Practical & Oral Exam ( for FE/ME)	18 <sup>th</sup> Nov 2017 to 27 <sup>th</sup> Nov 2017
Commencement of Theory Examination (for FE-II and all higher semester).	21 <sup>st</sup> Nov. 2017
( for FE-I/ME-I)	4 <sup>th</sup> Dec. 2017
One Week Faculty Development Program	During Vacation.
Maintenance work in all laboratories / workshop	On daily basis
Consultancy Work	As and when demand comes
Assessment & Moderation of Answer sheets	Last week of Nov.2017 and Dec 2017.
Submission of Results to University	30 <sup>th</sup> Dec. 2017
Industrial Visit (for 1 week)	After University Examination
Attending Seminar / Workshop organized by industry or other educational Institutions	As & when opportunity comes
Report of e-journal referred	Last day of every month
College Development Committee Meeting	Twice in each semester
Board of Governors Meeting	Twice in a year