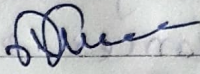
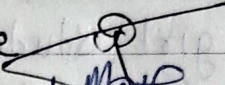
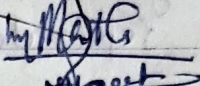
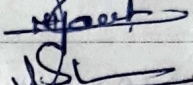
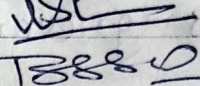
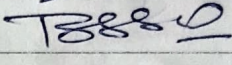


09/06/2017

AKSHAY

A Meeting of the grievance committee was held on 09/06/2017 at 2.00 p.m in Board Room, ground floor, VIVA Institute of Technology, Shinggaon, Virar (East).

Following Members who signed below were Present :-

- 1) Dr. Arun Kumar 
- 2) Shree K.P.N Kutty
- 3) Mr. Mahendra Kajare
- 4) Prof. Archana Ingale 
- 5) Prof. Lissy Jose 
- 6) Prof. Niyati Raut 
- 7) Prof. Ashwini Dave 
- 8) Prof. Bhushan Dave 

Following Points were discussed :-

- 1) Dr. Arun Kumar, Principal, VIVA Institute of Technology welcomed all the members of grievance committee.
- 2) The previous meeting minutes were read by the chairman and approved.
- 3) The Principal highlighted the Purpose of committee formation is mainly to ensure transparency by preventing unfair Practices, complaints of alleged discrimination by students SC, ST, OBC, Minority, Scholarship issues, admission, issues voted

to sexual harassment, Ragging, etc. The Principal, Dr. Arun Kumar emphasized about the purpose and work of GRC to members.

He highlights of his deliberations:-

- i) Formation of grievance redressal cell to handle grievances of students, staff and faculty.
- ii) Redress girl students, lady staff and lady faculty separately.
- iii) Redress grievance promptly.
- iv) Use positive friendly ways to resolve the crisis than punitive steps.
- v) Ensure that there is proper investigation of facts and figures related to the problem.

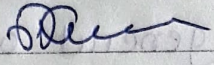
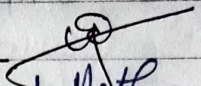
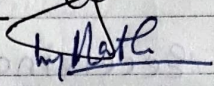
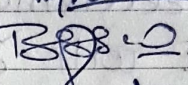
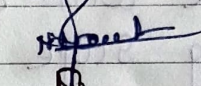
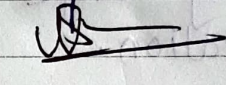
15) The members of the committee shown full of their enthusiasm to deliver the very purpose of constituting this committee, and thanked the Principal for such initiative.

Their meeting ended with votes of thanks to the chair.

[Signature]
Chairperson

A Meeting of the ~~for~~ Grievance Redressal Committee of VIVA Institute of Technology was held on 08/06/2018 at 2:30 p.m. in Board Room, ground floor, VIVA Tech, Nitar (E).

Following members who signed below were present.

- 1) Dr. Arun kumar 
- 2) Shree K.P.N. Kutty
- 3) Mr. Mahendra Kajare
- 4) Prof. Archana Ingale 
- 5) Prof. Lissy Jose 
- 6) Prof. Bhushan Sane 
- 7) Prof. Niyati Rout 
- 8) Prof. Ashwini Sane 

Following Points were discussed.

- 1) The previous meeting minutes were read, and approved by all the members.
- 2) Dr. Arun kumar, Principal, VIVA Institute of Technology, welcomed all the members of the committee.
- 3) The members shown full of their enthusiasm to deliver the very purpose of forming this committee and thanked the Principal for such initiative.

2) The Mechanism of Grievance Committee and its regulation discussed following are the highlight of the discussion.

(3) i) Grievance Redressal Committee shall consider only individual grievances of specific nature of students and staff.

ii) The GRC shall not consider any grievance in of general applicability or of collective nature of raised collectively by more than one employee / student.

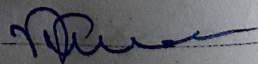
iii) After receiving complain / application the committee will decide on the merit of case regarding scope of further discussion investigation.

iv) GRC will meet only as and when required.

v) GRC may mediate between complainant and defendant against who the complaint has been made, if required.

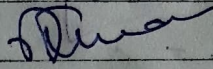
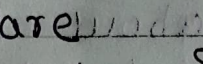
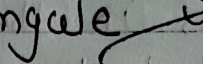
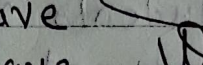
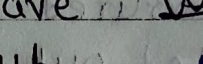
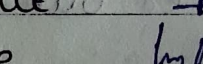
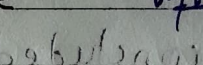
3) The members are happy to learn that the issues of minor complaints are dealt with concerned departments effectively.

The meeting concluded with vote of thanks.


Chairperson

A Meeting of the Grievance / Redressal Committee was held on 07/06/2019 at 2:30 P.m. in Board Room, ground floor, VIVA Institute of Technology, Virar (E).

Following Members who signed below were present :-

- 1) Dr. Arun kumar 
- 2) Shree. K.P. Narkutty 
- 3) Mr. Mahendra Kajare 
- 4) Prof. Archana Ingule 
- 5) Prof. Bhushan Jave 
- 6) Prof. Ashwini Sane 
- 7) Prof. Niyati Raut 
- 8) Prof. Lissy Jose 

Following Points were discussed :-

- 1) The Previous meeting Minutes were taken, read and approved by all the members.
- 2) Principal, Dr. Arun kumar, VIVA Institute of Technology welcomed all the members of the Committee.
- 3) The member shown full of their enthusiasm to deliver promptly the very purpose of constituting this Committee.

10/02/2020

11/4/20 The Principal highlighted the Purpose of this committee as "To Ensure Transparency by preventing unfair Practices and to Review all the cases, If any which requires the directions and guidance from higher authorities."

5. The following cases are observed and resolved:-

- i) Few students have expressed their grievance about lack of chat items, fresh juices in the canteen. Suggestion given by students were noted. The committee ensured that the grievance will be sorted out within 15 days.

The Meeting concluded with vote of thanks.

[Signature]

Chairperson

MINUTES

AKSHAY

The following are the minutes of Grievance Redressal Committee, conducted on Monday, 23rd September, 2019, at 2:30 P.m in the Board Room of VIVA Institute of Technology, Virar (East).

Following members were present.

- 1) Dr. Arun Kumar
- 2) Shree K.P.N Kutty
- 3) Mr. Mahendra Kajare
- 4) Prof. Archana Ingale
- 5) Prof. Bhushan Save
- 6) Prof. Ashwini Save
- 7) Prof. Niyati Raut
- 8) Prof. Lissy Toes.

The following discussion was intiated :-

- 1) The chairperson welcomed all the members and read the minutes of the previous meeting which were approved by the present members.
- 2) The Principal highlighted the very purpose of committee formation that is mainly to ensure transparency by preventing unfair practices, complaints of alleged discrimination by students, admission, issues voted to sexual harrasment, lagging, etc.

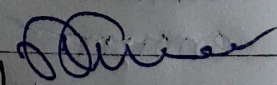
3) The following cases are observed and resolved -

i) Students complained about the unavailability of transportation after afternoon's exam, committee immediately contacted VVMC's transportation and few buses were made available in time.

ii) Few students requested to increase the variety of food items in canteen, hence list of food items get updated in canteen, and it was assured the grievance will be sorted out.

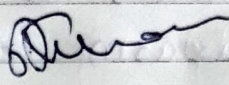
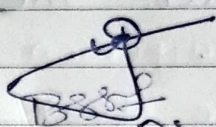
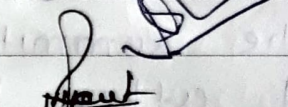
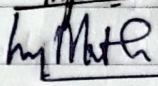
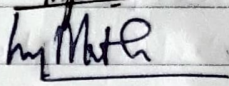
4) The Members are happy to learn that the issues of 'minor complaints' were dealt with concerned departments effectively.

Since No other matter was raised, the meeting ended with Note of thanks.


Chairperson

A meeting of Grievance Committee was held on Monday, 24th February 2020, at 3:00 pm in the Board Room of VIVA Institute of Technology, Virar (E).

Following members were present -

- 1) Dr. Arun Kumar 
- 2) Shree K. P. N. Kutty
- 3) Mr. Mahendra Kajare
- 4) Prof. Archana Ingale 
- 5) Prof. Bhushan Jave 
- 6) Prof. Ashwini Jave
- 7) Prof. Niyati Raut 
- 8) Prof. Lissy Jase 

The following discussion was initiated: -

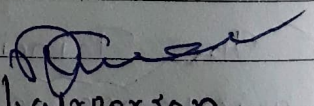
- 1) Dr. Arun Kumar, Principal, VIVA Institute of Technology, welcomed all the members of Grievance Committee.
- 2) The Principal highlighted the scope of grievance as mentioned below -
 - A) Academic Related matters
 - B) Financial Matters
 - C) Concerns like sanitation, Preparation of food availability, other transportation facilities etc.
- 3) He also highlighted the functions of

this committee as to review the all cases, if any, which requires the directions and guidance from higher authorities. It was further revised that the committee will take up only those matters which have not been solved by different departments.

4) The members of the committee shown full enthusiasm to deliver the very purpose of constituting this committee and thanked the Principal for such initiative.

5) All the committee members were pleased after learning that the issues of minor complaints were dealt at the different department level.

Since no other issue was raised, the meeting ended with vote of thanks.


Chairperson

MINUTES

AKSHAY

A Meeting of Grievance Committee was held on Friday, 12th February 2021, at 2.30pm in the board room of VIVA Institute of Technology, Virar (E).

Following members were present:-

1. Dr. Arun Kumar
2. Shree K.P.N Kutty
3. Mr. Mahendra Rajare
4. Prof. Archana Ingale
5. Prof. Bhushan Save
6. Prof. Ashwini Save
7. Prof. Niyati Raut
8. Prof. Lissy Jose

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The following points were discussed:-

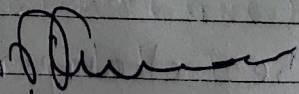
1. The chairperson welcomed all the committee members and read the minutes of meeting which was conducted on 24th February 2020. The Minutes were approved by the present members.
2. The chairperson highlighted the very purpose of committee formation that is mainly to ensure transparency by preventing unfair practices, complaints of alleged discriminations by students, admission issues related to sexual harassment, ragging etc.

3. It was further highlighted by the chairperson that the committee will take up only those matters which have not been solved by different departments.

4. The GRC shall not consider any grievances in of general applicability or of collective nature of raised collectively by more than one employee/student.

5. The chairperson highlighted that the academic year 2020-21, due to corona virus pandemic all the lectures and practicals were smoothly conducted through online platform. Hence no complaints are reported to the GRC. All the committee members were pleased after learning this.

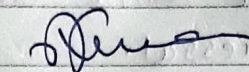
Since No other matter was raised, the meeting ended with vote of thanks.

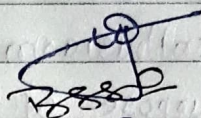

Chairperson

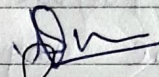
The Grievance Committee Meeting was conducted on Tuesday, 23rd November 2021 at 10.30 a.m. in the board room of VIVA Institute of Technology, vitar (E).

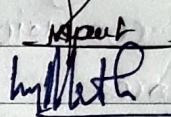
The following members were present:

1. Dr. Arun kumar
2. Shree K.P.N Kuttu
3. Mr. Mahendra kajare
4. Prof. Archana Ingle
5. Prof. Bhushan Jave
6. Prof. Ashwini Jave
7. Prof. Niyati Raut
8. Prof. Lissy Jase









The following discussion was initiated:-

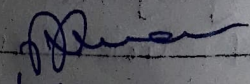
1. The minutes of meeting held on February 12, 2021, were read and confirmed with unanimity.
2. The Principal, Dr. Arun kumar, welcomed all the committee members, and wished all for their personal safety and health amidst the pandemic time.
3. The principal, in his opening remarks highlighted the objective and responsibilities of Grievance committee. Few of the highlighted points are mentioned below-

1. To provide a support system for the students and staff to address their grievances.
2. To initiate proactive measures to redress the grievances.
3. To analyze the complaints and representations of aggrieved students and to take coordinated action with the relevant authorities for redressal.

4. All the committee members showed full of their enthusiasm to deliver promptly the very purpose of constituting this committee because any delay in redressal will create many confusions and further increase in grievances.

5. The members are happy to learn that the issues of minor complaints such as poor internet connection while attending online sessions / classes, are dealt by concerned departments effectively by providing such students recorded lectures, and any complaints if not dealt, should be forwarded to Grievance Redressal Committee (GRC).

Hence no complaints are reported to GRC, and as no other matter was raised, the meeting ended with vote of thanks to chair.


Chairperson

The Grievance Committee meeting was conducted on Friday 18th February 2022 at 2:00 p.m. in the Board Room of Institute.

The following members were present -

1. Dr. Arun Kumar
2. Shri K.P.N Kutty
3. Mr. Mahendra Kajare
4. Prof. Archana Ingle
5. Prof. Bhushan Jare
6. Prof. Ashwini Jare
7. Prof. Niyati Raut
8. Prof. Lissy Jare.

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The following discussion was initiated -

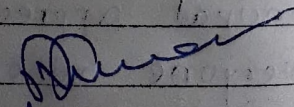
1. The Minutes of the Meeting held on 23rd November 2021 were sent to the members earlier and the same were confirmed.
2. The chairperson warmly welcomed the members present. In the opening address, the Principal appreciated the great efforts of everyone when college went online due to Covid-19 pandemic. It was further stated that the past year has been a challenge for teachers and students in terms of learning. Various issues such as internet

connectivity, capturing students' attention in a virtual classroom proved to be a challenge. But such issues were effectively resolved by all departments of college. However, the Principal further requested to all the members that as now offline lectures have been started, we all need to get back in action.

3. All the committee members showed full of their enthusiasm to deliver promptly the very purpose of constituting this committee because any delay in redressal will create many confusions any further increase in grievances.

4. The members are happy to learn that the issues of minor complaints were dealt and resolved by concerned departments effectively.

Since No other matter was raised, the meeting ended with vote of thanks to the chair.


chairperson